附件3：

**雅安市救助管理站2017“夏季送清凉”**

**救助服务项目申报书**

项目名称：

申报机构：

申报日期：

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| **申请组织机构信息** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **机构名称** | | | |  | | | | | | | | | | **成立时间** | | | | | | |  | | | | | | |
| **申报点位** | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **工作领域** | | | |  | | | | | | | | | | **主管单位** | | | | | | |  | | | | | | |
| **机构负责人** | | | |  | | | | | | | | | | **联系方式** | | | | | | |  | | | | | | |
| **项目负责人** | | | |  | | | | | | | | | | **联系方式** | | | | | | |  | | | | | | |
| **机构地址** | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **机构网址** | | | |  | | | | | | | | | | | **微信公众号** | | | | | | |  | | | | | |
| **机构简介**（请重点列明曾经从事的主要项目及经验成效） | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **项目人员介绍**（详细介绍投入本项目的专职，重点介绍以往工作的经验） | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **机构正在执行的项目** | | | 项目名称 | | | | | 起止时间 | | | | | | 资助方 | | | | | 资助总额（元） | | | | | | 备注 | |
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| **项目详细信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **需求分析（服务对象的现状以及需要解决哪方面的问题）** | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| **受益人描述** | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| **项目实施计划** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **对应**  **目标** | | **活动内容** | | | | | | | **活动时间** | | **活动形式** | | | | | | **参与人数** | | | | **活动地点** | | | | | **备注** |
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| **项目创新性** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **风险分析及应对预案** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **可持续性** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **3、项目团队介绍** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目负责人信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **姓名** | | |  | | | **性别** | | | | |  | | | | | | | | **年龄** | | | |  | | | |
| **职务** | | |  | | | **学历及专业** | | | | |  | | | | | | | | **专业资质** | | | |  | | | |
| **实施同类项目的经历（200字以内）** | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **机构内部参与本项目的其他团队成员信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **姓名及职务** | | | **性别** | | | **年龄** | | | **学历及专业** | | | | | | | | **项目分工** | | | | | | **联系电话** | | | |
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| **……** | | |  | | |  | | |  | | | | | | | |  | | | | | |  | | | |
| **项目沟通机制** | | | | | 项目团队将建立何种沟通机制以保证项目的实施。 | | | | | | | | | | | | | | | | | | | | | |
| **其它提供资料** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. 证照资料：包括机构法人登记证书、国家税务登记证、组织机构代码证、银行开户许可证等； 2. 机构章程； 3. 机构法人简介； 4. 财务管理和相关制度； 5. 机构财务人员简介及相关资质证书； 6. 上年度或近期财务报表（包括资产负债表、业务活动表和现金流量表）； 7. 机构负责该项目工作人员简介及相关资质证书； 8. 机构业务水平佐证相关材料及证书。 | | | | | | | | | | | | | | | | | | | | | | | | | | |